

INDIA JAZZ VOCAL TUITION | POLICY STATEMENT

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Through receiving private vocal lessons from India Seddon-Callaghan at India Jazz Vocal Tuition, you are agreeing to the following policy statement.

LESSON STRUCTURE & INVOICES

All lessons run with NSW school terms and are booked and paid for by term. In week 1 of term, you will be invoiced for the agreed number of lessons, whether it be 10 weekly or 5 fortnightly. All terms are blocks of ten weeks. If you start during a term, your fees are adjusted to reflect the remaining weeks in the term. If your fees have not been paid and no payment plan has been requested after your invoice due date, your/your child's time slot will become available and can be booked by other students.

LESSON CANCELLATIONS

In the case of canceling your lesson, please notify India 24hrs before your lesson. Although, an exception is made if you/your child wake up sick on the day of the lesson. If this is the case you **MUST** email/text/call India to cancel your lesson no later than 9am. If India has **not** been notified before 9am on the day of your lesson, the lesson **cannot** be rescheduled for another time. If you **have** notified India before 9am, a time can be rescheduled for a make-up lesson.

MAKE-UP LESSONS

If India is unable to teach your lesson for personal reasons such as sickness, a make-up lesson will be organized. If a suitable time for a make-up lesson cannot be arranged within the term that has been paid for, you will receive a lesson credit for the term ahead. **If you cancel a make-up lesson that has been booked in, you will not be able to reschedule it, regardless of the notification period.** India cannot re-book make-up lessons more than once due to limited timetable availability.

REFUNDS

If you decide to cease lessons with India after paying a full term due to travel or personal issues, you **must** notify India in writing **before** week 3 to receive a FULL refund (for lessons that have **not** been attended). If you have **not** notified India before week 3 you will receive a 50% refund. This is due to your lesson time having been blocked out specifically for you, as the term goes on it will be harder for India to fill your spot with another student. If you want to keep your lessons they can be marked as credited and can be used by you or your child/ren in the future.

PROMOTION

Unless notified in writing, India may use images/videos/recordings of students for promotional purposes.

PRICING

Length	Frequency	Lesson Price	Term Price 10 weeks
30 mins	Weekly	\$40	\$400
45 mins	Weekly	\$60	\$600
60 mins	Weekly	\$80	\$800
60 mins	Fortnightly	\$80	\$400
30 mins	One-off/irregular	\$50	-
60 mins	One-off/irregular	\$90	-

CREATIVE KIDS VOUCHERS

As a sole trader I can process Creative Kids Vouchers up to \$100 to contribute to your child's lessons for the term. You **must** be signed up for a full term of lessons to use a Creative Kids Voucher. Please send an email to indiaseddoncallaghan@gmail.com with your voucher information attached.

LESSON DEALS

I'm offering a few deals that could help you SAVE on lessons.

DOUBLE LESSON DISCOUNT: If you sign up for a full term of lessons with both Andrew (my partner who teaches bass & guitar from home) and myself you will receive a discount of \$5 per lesson- that saves you \$10 per week (\$100 a term!).

SIBLING DISCOUNT: If your sibling/second child signs up for a full term of lessons with me, you will receive a \$5 per lesson discount (\$50 a term) on the second child's fee.